



CHASE ACADEMY Job Announcement

Chief Instructional Officer for Chase Academy for Communication Arts

Application Deadline: 06/15/2009

Job Description:

Chase Academy for Communication Arts, located in Columbus, Ohio seeks an extraordinary individual to lead its school. Chase Academy is a community school that caters to children in grades K-8.

Chase Academy for Communication Arts is seeking a Chief Instructional Officer (CIO). Under the direction of the Executive Director, the CIO will provide scalable instructional program leadership to all school leaders, with specific responsibility for the planning, development, implementation, assessment, and improvement of instructional programs. He or she will be responsible for creating systems and structures that allow the instructional component of Chase Academy to be brought to scale in a timely and efficient manner while maintaining an unwavering commitment to quality and exceptional student achievement results. The ideal candidate will be relentless in the pursuit of excellence and be an individual who will do whatever it takes to ensure results. He or she will have high energy, a strong work ethic, a commitment to measuring and achieving results, an ability to learn quickly and work well in teams, and have a passion for the vision, mission and strategies of the school. The ideal candidate will also have experience leading the staff of a hard-driving, entrepreneurial, results-oriented organization. He or she will think critically about the process of learning for students at this level and will also be a constant learner. The CIO will strive to constantly improve their own practice and will approach their work with both gratitude and humility.

The Position:

This top-level position requires the following:

- Guiding development of leadership training, selecting appropriate instructional materials, and facilitating collaboration
- Developing and overseeing a world-class professional development program
- Coaching all school teaching staff towards a culture of maintaining achievement standards and professional development
- Leading an effective, high quality, cross-functional team
- Curriculum Selection and Evaluation
- Evaluating where curriculum is being implemented most effectively and where there are areas for improvement
- Reviewing assessment tools on a regular basis and making adjustments as necessary
- Ensuring curriculum is preparing students for advancement to the next grade level
- Analyzing performance test results for effectiveness in improving student achievement Quality Control
- Measuring performance among staff on a consistent basis and through a variety of



- vehicles, including ongoing feedback and annual performance reviews
- Providing staff with real time feedback on areas of improvement
 - Creating and monitoring systems that support student achievement
 - Creating and monitoring professional development of all staff
 - Developing internal assessments around quality of programs
 - Maintaining accountability in terms of student performance, school performance and the implementation of school design Scalability
 - Implementing innovative academic procedures and programs with scalability at the forefront Making time-sensitive decisions on a daily basis, and directing staff on solutions to short and long term instructional questions
 - Providing direction in the identification and interpretation of needs and the establishment of priorities related to school instructional programs
 - Planning, developing and implementing programs and activities designed to meet such needs and priorities
 - Integrating innovative instructional technology
 - Identifying best practices for instruction and developing system for sharing and implementing those practices across schools

Qualifications:

In addition to passion and big dreams, our Chief Instructional Officer must have:

- Minimum of 3-5 years of successful full-time service in an instructional position
- Masters Degree in appropriate discipline
- Minimum of 5 years as a Principal in an urban district at the elementary and/or middle school level
- Valid Ohio Teaching Certificate
- Knowledge of current instructional programs, curriculum, and measurement and evaluation strategies
- Understanding of the educational and instructional objectives of the curriculum at all grade levels
- Experience with developing and/or implementing assessment systems including benchmark assessments Leadership/Management Competencies
- Demonstrated commitment to improving urban schools and driving education reform
- Experience managing multi site operations and bringing a program to scale
- Experience in managing and coaching principals and teachers in activities designed to improve student achievement and school staff performance
- Experience in leading cross-functional projects related to instructional programs
- Ability to observe, evaluate, and utilize staff effectively
- Experience implementing and maintaining curriculum and instructional programs
- Evidence of strong written and oral communication and presentation skills
- Strategic thinker with proven ability to execute effectively against strategy; ability to produce results
- Significant expertise in educational program design, development and/or implementation in diverse communities



- Comfortable with a start-up environment: fast growth and flexible roles

Salary & Benefits: Competitive and commensurate with qualifications and experience.

Contact Information:

How to Apply: Chase Academy has partnered with The Learning Assistance Corporation to help with this hire. Please email a compelling cover letter and resume to info@learningassistance.org. Chase Academy is an Equal Opportunity Employer and encourages candidates of all backgrounds to apply for this position.

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